

RENTAL POLICIES

- Equipment rates are daily, which constitutes a 24 hour period. Equipment returned after this time will be charged as an additional day, unless other arrangements have been made.
- Delivery and pickup are available at an additional charge.
- Setup and/or operation by qualified personnel is available at an additional charge.
- All equipment is guaranteed operable when it leaves our rental department. Check equipment against our rental list before signing it.
- We provide instruction on our equipment. We cannot be held responsible for customer's inexperience in operation of rental equipment.
- We suggest you order equipment as far in advance as possible to ensure its availability when you need it.
- We do our very best to meet delivery deadlines, but we cannot be responsible for delays due to inclement weather or traffic conditions beyond our control.
- We check all rental equipment thoroughly. However, complicated equipment may occasionally malfunction, in which case our liability is limited to canceling the rental charge for that particular piece of equipment if we are notified immediately.
- We will not be held responsible for problems caused by non-CPAV equipment.
- The user is responsible for the replacement value of lost or damaged equipment. We reserve the right to require proof of coverage from your insurance carrier.
- Rental charges are C.O.D. unless credit has been established with us.
- Maryland Sales and Use Tax will be added to charges unless an exemption certificate is furnished.
- Payment terms are NET 30 days from date of invoice to existing credit accounts. A monthly service charge of 1.5% will be added to accounts past due over 30 days.
- There is an additional charge for ASAP orders.
- Orders that are canceled less than 24 hours before an event are subject to a half-day rental charge.



P.O. Box 6456
Annapolis, Maryland
21401

**Chesapeake
& Potomac
Audio Visual
Services Inc.**

RENTAL CATALOG

**Conferences and Conventions
Audio and Video Recording
Computer and Video Projection
Video Conferencing
Flatscreen Monitors
Lighting
PA and Sound Systems
Karaoke Packages
Staging
Parties and Weddings
Trade Shows
Press Conferences
Memorial Services
Audio and Video Duplication
Prompt Delivery and Pickup
Technical Assistance
Custom Setups
Corporate Discount Rates**

**Office (410) 626-2728
Toll Free (800) 607-CPAV (2728)
Fax (410) 626-9936**

**E-mail cpav@chesapeakeav.com
Website www.chesapeakeav.com**

Rentals • Sales • Service • Installations

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Since 1993, Chesapeake & Potomac Audio Visual Services has enjoyed serving thousands of clients with quality equipment and efficient service at an affordable price. Headquartered in Annapolis, Maryland, we are centrally located to service the Baltimore-DC corridor as well as the Eastern Shore and Southern Maryland. We have experience working events across the country and we offer competitive pricing nationally.

We pride ourselves in keeping our inventory fully stocked with state-of-the-art equipment. We have a staff that is committed to our client's specific needs. We are always accessible to our clients, 24 hours a day, seven days a week.

From boardrooms to ballrooms you can rest assured that Chesapeake & Potomac Audio Visual Services will provide you with dependable equipment and qualified technicians to install and operate it so your event goes smoothly from start to finish. At Chesapeake & Potomac Audio Visual Services, there is "no event too large, small, or far."

VIDEO/DATA PROJECTION..... DAILY	
1080p HDMI.....	375.00
1280 x 1024 SXGA (5000 lumens).....	400.00
1280 x 1024 SXGA (3500 lumens).....	375.00
1280 x 1024 SXGA (2600 lumens).....	300.00
1280 x 1024 SXGA (2000 lumens).....	250.00

FLATSCREEN MONITORS..... DAILY	
60" Flatscreen Monitor (w/ stand).....	375.00
50" Flatscreen Monitor (w/ stand).....	325.00
40" Flatscreen Monitor (w/ stand).....	250.00
32" Flatscreen Monitor (w/ stand).....	200.00
18" Flatscreen Monitor.....	50.00

COMPUTER EQUIPMENT..... DAILY	
Switcher/Scaler.....	150.00
PC Speakers.....	30.00
Wireless Mouse.....	40.00
Distribution Amplifier (VGA or HDMI).....	50.00
Digital Point-and-shoot Camera.....	50.00
B&W Laserjet Printer.....	100.00
Color Laserjet Printer.....	150.00
All-in-one Printer/Scanner/Fax.....	QUOTE
24 Port Ethernet Switch.....	75.00
8 Port Ethernet Switch.....	30.00
Laptop.....	100.00

CABLES/ADAPTORS..... DAILY	
50' VGA/HDMI.....	35.00
25' VGA/HDMI.....	25.00
Mac Adaptor.....	25.00
Power Strip.....	10.00
AC Extension Cord.....	6.00

VIDEO CONFERENCING..... QUOTE

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STAGING..... QUOTE	
SCREENS..... DAILY	
5' Tripod.....	30.00
6' Tripod.....	35.00
8' Tripod.....	45.00
10' Model C.....	75.00
8' x 8' Fastfold (Front or Rear).....	100.00
9' x 12' Fastfold (Front or Rear).....	150.00
10½' x 14' Fastfold (Front or Rear).....	175.00
Dress Kit for Fastfold Screens.....	75.00
7½' x 10' Inflatable Outdoor Screen.....	100.00

AUDIO EQUIPMENT..... DAILY	
Microphone w/ Table/Floor/Boom Stand.....	35.00
Wireless Handheld or Lavalier/Headset.....	100.00
PZM Microphone.....	40.00
Mixer (4 Channel).....	40.00
Mixer (8 Channel).....	55.00
Mixer (16 Channel).....	100.00
Portable Sound System.....	75.00
Portable Sound System w/ Battery.....	100.00
Sound System	
150 Watts, 2 Speakers.....	100.00
250 Watt, 2 Speakers.....	150.00
w/ EQ - 400 Watt, 2 Speakers.....	200.00
w/ EQ - 6000 Watt, 4 Speakers.....	350.00
Speaker w/ Stand.....	50.00
Amplifier (6000 Watt).....	350.00
Zoom MP3/WAV Recorder.....	100.00
CD Digital Recorder.....	100.00
CD Player (5 Disc).....	50.00
16 Input Snake.....	50.00
16 Output Press Mult Box.....	100.00
Direct Box.....	35.00
Telos Phone Interface.....	200.00

VIDEO EQUIPMENT..... DAILY	
HDMI Camera.....	175.00
Mini DV Camera.....	125.00
DVD Player.....	50.00
DVD Burner.....	100.00
Blu-ray Player.....	75.00
Distribution Amp (Video).....	50.00
PAL/SECAM System.....	QUOTE

MEETING SUPPLIES..... DAILY	
Black Velour Pipe and Drape.....	15.00/foot
Black Banjo Pipe and Drape.....	10.00/foot
Polycom Conference Phone	
(≤20 people).....	50.00
w/ 2 Extension Mics (20+ people).....	75.00
Podium.....	75.00
Tripod Easel.....	25.00
Flipchart Easel.....	25.00

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3' x 4' Whiteboard w/ Easel.....	30.00
4' x 6' Whiteboard.....	75.00
Rolling Stand.....	15.00
Safelock Stand.....	15.00

SALE ITEMS	
32GB Memory SD Card.....	30.00
Blank CD.....	3.00
Blank DVD.....	5.00
Duct Tape.....	18.00/roll
Masking Tape.....	3.00/roll
Flipchart Pad.....	18.00/each
Post-it Pads.....	38.00/each
Markers (Flipchart, Dry Erase).....	3.00/each

MISCELLANEOUS..... DAILY	
Follow Spot Light.....	75.00
Speaker Timer.....	50.00
Light Kit (4 Lights, Tree, Mixing Board).....	QUOTE
Copy Machine.....	QUOTE
Karaoke Player (w/ Sound System).....	100.00
Karaoke Discs Package.....	25.00
Walkie Talkies.....	25.00/each
Camera Tripod.....	10.00
Laser Pointer.....	25.00

TECHNICAL ASSISTANCE..... DAILY	
Meet-and-Greet Technician - 2 hour call.....	100.00

TECHNICAL ASSISTANCE..... HOURLY	
Installation/Strike.....	50.00
A/V Technician - when using CPAV equipment	
First 8 hours.....	50.00
After 8 hours.....	75.00
A/V Technician - when using client's equipment	
First 8 hours.....	75.00
After 8 hours.....	100.00
NOTE: Technician prices are based on a 4 hour minimum	

DELIVERY..... DAILY	
Local.....	30.00
Long Distance.....	QUOTE
Weekend and Holidays.....	75.00
Weekend and Holidays A.S.A.P.....	100.00

TRANSFER SERVICES	
Duplication.....	Price TBD by Quantity
Audio Cassette to CD/MP3.....	15.00/each
Video Cassette to DVD/MP4.....	20.00/each
Pre/Post Production Services	
Wedding/Memorial Services.....	QUOTE
Analog to Digital Conversion.....	QUOTE
Video Editing.....	QUOTE
Audio Editing.....	QUOTE

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